



Housing Authority of Thurston County  
PO Box 1638 • Olympia, WA 98507-1638  
Tel: (360) 753-8292 • Fax: (360) 251-0500  
www.hatc.org

### RENT INCREASE or CHANGE IN LEASE TERMS REQUEST

For an Existing Lease and Contract under the Voucher Program of the Housing Authority of Thurston County

Lease between \_\_\_\_\_ and \_\_\_\_\_  
(Owner/Landlord) (Tenant)

Owner/Agent proposes the following changes in the lease for the unit located at:

\_\_\_\_\_  
Address, City, State, Zip

Owner/Agent Tax ID Number: \_\_\_\_\_

### REQUESTED CHANGES

Effective Date of Increase/Change: \_\_\_\_\_

New Contract Rent Amount (Base rent w/o fees) \_\_\_\_\_

Rent increase will be an increase of \_\_\_\_\_ % a month

FEES	AMOUNT	YES	NO
Utility Fee			
Storage			
Insurance			
Washer/Dryer Rental			
Carport/Garage			
Other:			

Is the tenant in their initial 12-months of tenancy?

Has the rent been increased within the last 12-months?

Is this a Tax Credit property?

Are you claiming any exemptions?  
(If yes, must provide supporting documentation)

I certify that I have given a written notice to the tenant of the proposed changes.

\_\_\_\_\_  
Landlord or Agent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Landlord or Agent Email

\_\_\_\_\_  
Landlord or Agent Phone Number

