



Housing Authority of Thurston County
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Minutes of the Regular Board Meeting of The Housing Authority of Thurston County December 8, 2022

The regular meeting of the Housing Authority of Thurston County Board of Commissioners held on Thursday, December 8, 2022. This meeting was held at the Housing Authority of Thurston County office building located at 1206 12th Avenue SE, Olympia, WA 98501. The meeting had a virtual option to join as well via Zoom. There being a quorum, the meeting was called to order by Chair, Jay Goldstein.

Roll Call:

Commissioners: Jay Goldstein, Aaron Qui, Vag Mayi, Joelene Gioulis, Lisa Vatske, Holly Franco
Commissioners Excused: All were present
Staff: HATC Staff

Public Testimony: No public acknowledged when asked for comment.

Action: Approval of 10-27-2022 Minutes: Vag moved to approve the minutes from the October 27, 2022 Regular Board Meeting. Aaron seconded. **Motion Carried.**

Action: Approval of Vouchers: Daniel Arevalo gave an overview of the vouchers submitted for approval. There are 2 months' worth in this packet, so the total is a higher. Expenses include a training in October in New Orleans that staff attended, and there are construction costs. Vag moved to approve the vouchers dated October 2 - December 1, 2022. Aaron seconded. **Motion Carried.**

Action: Approval of Resolution #2022-12-08-001: Daniel Arevalo spoke about this resolution. This is to approve the application for new credit cards for the agency through Heritage Bank. This resolution authorizes Craig Chance, Executive Director or Tom Rawson, Director of Development and Administration, to sign any necessary documentation regarding this. Joelene moved to approve Resolution #2022-12-08-001. Vag seconded. **Motion Carried.**

Action: Approval of Resolution #2022-12-08-002: Daniel Arevalo spoke about this resolution. The current provider, Vimly, will no longer be administering the Flexible Spending Account (FSA). This resolution will approve a new provider, Rehn & Associates, to administer the FSA. Holly moved to approve Resolution #2022-12-08-002. Vag seconded. **Motion Carried.**

Action: Approval of January and February meeting dates This action approves the meeting dates for the regular board meetings to be held on January 26, 2023 and February 23, 2023. **Joelene** moved to approve the dates. **Vag** seconded. **Motion Carried.**

Lisa Vatske requested that we consider moving the recurring board meeting dates to a different day to accommodate her work schedule. Her work board meeting days are also on the 4th Thursday of the month.

Agenda Item Discussion: Daniel Arevalo gave an update on the First Quarter Financials.

- We have an audit in process
- OC III project is in full swing. We are ahead of schedule, but we expect the timeline to go back on the regular schedule due to the upcoming holidays and potential weather delays.

Discussion followed.

Agenda Item Discussion: Melissa Johnson gave an update on Rental Assistance.

- We have been moving to digitize our files. We will have all of our files scanned by the end of November.

Discussion followed.

Agenda Item Discussion: Other Business

- Jay asked that the commissioners go around and introduce themselves to the new commissioner, Lisa Vatske.
 - All of the commissioners introduced themselves and gave a brief overview of their backgrounds
- Craig informed that Tom Rawson is currently in Seattle representing the Housing Authority, meeting the HUD Secretary.
- Craig said in our tradition and in light of the upcoming holidays, we will be closing early on December 23 and December 30.

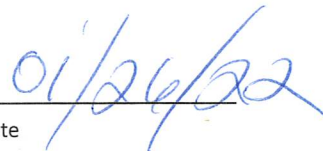
Discussion followed.

Meeting Adjourned

Approved:



Housing Authority of Thurston County Commissioner



Date