



## **Minutes of the Public Hearing & Annual Meeting of The Housing Authority of Thurston County June 24, 2021**

The regular meeting of the Housing Authority of Thurston County Board of Commissioners held on Thursday, June 24, 2021. This meeting was held virtually via Go To Meeting. There being a quorum, the meeting was called to order by Chair, Neil McClanahan.

### **Roll Call:**

Commissioners: Jay Goldstein, Neil McClanahan, Holly Franco, Joelene Gioulis, Vag Mayi

Staff: HATC Staff

Public: No public acknowledged when asked for comment

**Action: Approval of Minutes:** Vag moved to approve the minutes from the May 27, 2021 board meeting. Jay seconded. **Motion Carried.**

**Action: Approval of Vouchers:** Jay moved to approve the vouchers dated May 2, 2021- June 1, 2021. Joelene seconded. **Motion Carried.**

**Agenda Item Discussion:** Tom gave an update on finance.

- Tom discussed the FY 2021-2022 Budget. Tom, Daniel, and Craig met with individual board members to go over the budget in detail.
- Highlights of the budget
  - EHV program costs including a full time temporary staff position
  - Training Costs
  - New phone system
  - 3% COLA increase for staff

Discussion followed.

**Action: Approval of FY 2021-2022 Budget:** Joelene moved to approve the Fiscal Year 2021-2022 budget. Vag seconded. **Motion Carried.**

**Agenda Item Discussion:** Karen gave an update on the EHV program.

- Karen McVea and Tammie Smith spoke about Emergency Housing Vouchers (EHV). We are working with our staff to address what we need to do in order for this program flow well. We get "Service fee" money with this new program. We will be using some of these funds for landlord incentives to get the participants leased.
- Tammie is in the process of creating a Memorandum of Understanding (MOU) to work with coordinated entry agencies. We will be doing another meeting with all of the other agencies in July to finalize everything. We will start taking referrals August 1.

Discussion followed.

**Agenda Item Discussion:** Tom gave a development update.

- Tom Rawson spoke about the siding project for Olympia Crest I. The project will be completed around the second week of July.
- Olympia Crest III is still in discussions with the city about the land permits. We are also addressing the public comments regarding the North Thurston School District and tribes.
- We secured a 180-day feasibility for the potential Sequoia Landing Phase II project. This project will potentially have 46-50 units.
- We are still attempting to move forward with the hotel project. We are addressing quite a few barriers.

Discussion followed.

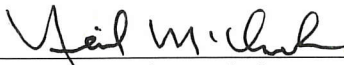
**Agenda Item Discussion:** Craig gave an administrative update.

- Craig spoke about Covid-19 related updates. Approximately 86% of HATC staff are fully vaccinated. We are allowing fully vaccinated staff to be in the office without wearing a facemask. We are following L&I requirements that we maintain a log of vaccinated staff to allow not wearing a mask. We are looking at early September 2021 for allowing staff to come back to work in the office.
- Craig spoke about the new phone system that we are in the process of converting to. There are many nice attributes that the new system will have including voicemails sent to email.
- Craig informed about a digital Housing Town Hall that he will be guest speaking at tonight at 6:00 pm. Congresswoman Marilyn Strickland is presenting the town hall.

Discussion followed.

**Meeting Adjourned**

**Approved:**

  
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Neil McClanahan, Chair  
Board of Commissioners

7-22-2021  
Date