



Minutes of the Regular Board Meeting of The Housing Authority of Thurston County May 26, 2022

The regular meeting of the Housing Authority of Thurston County Board of Commissioners held on Thursday, May 26, 2022. This meeting was held virtually via Zoom. There being a quorum, the meeting was called to order by Chair, Neil McClanahan.

Roll Call:

Commissioners: Neil McClanahan, Aaron Quitugua, Jay Goldstein, Holly Franco, Joelene Gioulis

Staff: HATC Staff

Public: No public acknowledged when asked for comment.

Action: Approval of 4-14-2022 Minutes: Jay moved to approve the minutes from the April 14, 2022 board meeting. Holly seconded. **Motion Carried.**

Action: Approval of Vouchers: Tom Rawson gave an overview of the vouchers submitted for approval. Jay moved to approve the vouchers dated April 2, 2022 - May 1, 2022. Joelene seconded. **Motion Carried.**

Action: Approval of Bylaws: Craig Chance spoke about updating the Housing Authority of Thurston County bylaws. The bylaws were sent to the board for their review and input. Jay moved to approve the updated bylaws. Aaron seconded. **Motion Carried.**

Action: Board Administrative Secretary Appointment: Appointment of Melissa Walker as the Board Administrative Secretary. Neil moved to approve the appointment. Jay seconded. **Motion Carried.**

Agenda Item Discussion: Daniel Arevalo gave an update on Finance.

- Daniel presented the 3rd quarter financial statements.
- The proposed budget will be sent to the board prior to the next regular board meeting for review.

Discussion followed.

Agenda Item Discussion: Karen McVea gave an update on Rental Assistance.

- We are still considered a shortfall agency. We went from 80 vouchers issued and searching for a unit down to 5 vouchers issued and searching.
- Emergency Housing Voucher clients are continuing to search for units, however 41 out of the 68 EHV vouchers are committed to a unit.

- VASH voucher numbers are down and they are also trying to get leased. The VA is short case managers and are suspending referrals due to the shortage.
- Staff are still working a remote/in-person hybrid. Some staff are in-person full time. We are meeting clients by appointment only.

Discussion followed.

Agenda Item Discussion: Tom Rawson and Craig Chance gave a Development update.

- Tom is working with the city on getting permits for the Olympia Crest III project. We are hoping to go to bid next month and break ground in the summer.
- We will turn attentions to the Sequoia II project once the OC III project is underway.
- The elevator in the HATC building has had ongoing issues with water getting into the pit underneath. The last repair that was done seems to be holding and doing a good job.

Discussion followed.

Agenda Item Discussion: Tammie Smith gave a Housing Stability update.

- Tammie spoke about the HATS program. It has been approved for another year which extends to 2024. The funding we will receive for this is \$133,921.
- Lynn shared an FSS success story for a current participant.

Discussion followed.

Agenda Item Discussion: Craig Chance gave an Administrative update.

- Craig spoke about offering an in-person board starting in June. The next regular board meeting will be held June 23, 2022.
- Craig informed that in light of the upcoming holiday, we have decided to let staff off two hours early on Friday, May 27. There were no objections by the board.

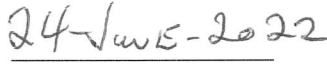
Discussion followed.

Meeting Adjourned

Approved:



Neil McClanahan, Chair
Board of Commissioners



Date