



Housing Authority of Thurston County
1206 12th Avenue SE • Olympia, WA. 98501
Tel: (360) 753-8292 • Fax: (360) 586-0038
www.hatc.org

Payment Hold Request

Owner Name: _____

Owner Tax ID or last 4 digits of SSN: _____

Tenant Name: _____

Tenant Unit Address: _____

Hold Effective Date: _____

Hold request reason: _____

Signature

Date

Please send the completed form to the finance department no later than the **25th of the month** for us to enable the hold for the monthly payment processing.

The form can be sent via email to OwenT@hatc.org or fax (360) 586-0038.