



**Minutes of the Public Hearing & Annual Meeting of
The Housing Authority of Thurston County
June 25, 2020**

The regular meeting of the Housing Authority of Thurston County Board of Commissioners held on Thursday, June 25, 2020. This meeting was held virtually via Go To Meeting. There being a quorum, the meeting was called to order by Chair, Neil McClanahan.

Roll Call:

Commissioners: Vag Mayi, Jay Goldstein, Maureen McLemore, Neil McClanahan, Holly Franco
Staff: HATC Staff
Public: Owen Thompson, Shawna Lee Schmitz

Public Testimony: Owen Thompson introduced himself. He will be starting in the finance department for HATC on July 1.

Shawna Lee Schmitz had a question about the waiting list. She gave a brief background of her scenario. Serah Stetson asked her to follow up with her after the meeting and she will connect with her.

Action: Approval of Minutes: Vag moved to approve the minutes from the May 28, 2020 virtual board meeting. Jay seconded. **Motion Carried.**

Action: Approval of Vouchers: Jay moved to approve the vouchers for 5/21/2020-6/19/2020. Vag seconded. **Motion Carried.**

Action: Approval of Budget FY 2020-2021: Craig gave a brief description of the budget and some new items that were added such as a new employee. Tom Rawson and Craig Chance had discussed the budget with each board member individually. Maureen moved to approve the budget FY 2020-2021. Vag seconded. **Motion Carried.**

Agenda Item Discussion: Bob gave an update on the Olympia Crest I re-siding project. Bidding will be open July 7, 2020 and will be held virtually. Discussion followed.

Action: Approval of Resolution 2020-06-25-001: Craig gave a description of the resolution. Discussion followed. Maureen moved to approve the resolution. Jay seconded. **Motion Carried.**

Action: Approve of personnel policy additions: Craig spoke about an addition of a “Disaster Paid Leave” and “Administrative Leave” updates to the personnel policy. Discussion followed. Jay moved to approve the additions. **Maureen** seconded. **Motion Carried.**

Agenda Item Discussion: Craig spoke about eligibility packets that were sent out recently. Packets are starting to be returned to the office. Some briefings have been held via Zoom, telephone, or in small groups of less than six people at a time. Discussion followed.

Agenda Item Discussion: Craig spoke about the Return to Work committee that HATC started. The committee was started to discuss and plan the phasing in process for staff to start working in the office again. We’ve ordered signs to encourage social distancing, gloves, masks, face shields, and other items help ensure safety. Discussion followed.

Other Business Discussion:

- Craig spoke about the rent relief funds letter that Thurston Thrives had sent to the governor. Several local agencies signed in support of this letter.

Meeting Adjourned

Approved:



Neil McClanahan, Chair
Board of Commissioners

23-June-2020

Date